



EVROPSKÁ UNIE  
Evropské strukturální a investiční fondy  
Operační program Výzkum, vývoj a vzdělávání



## Studentská grantová soutěž

# NÁVOD PRO WEBOVOU APLIKACI EPZ (Evidence projektů a zakázek)

<https://grantovesouteze.mendelu.cz>

Doporučujeme, aby grantovou přihlášku do studentské grantové soutěže zakládal hlavní řešitel Ph.D. student.

<https://grantovesouteze.mendelu.cz>

## Přihlášení jako do UIS

Vyplňte své uživatelské jméno

Vyplňte své heslo

Stiskněte tlačítko Přihlášení

The image shows a screenshot of the Mendelu login page. The page has a light blue header with the Mendelu logo and the Shibboleth logo. Below the logos are two input fields for 'Uživatel'ské jméno (login)' and 'Heslo'. To the right of these fields are two links: 'Zapomněli jste své heslo?' and 'Potřebujete pomoc?'. Below the input fields are two checkboxes: 'Nepamatovat přihlášení' and 'Smazat předešlé povolení k uvolnění Vašich informací k této službě.'. At the bottom of the form is a red button labeled 'Přihlášení'. Three red arrows point from text boxes above to the input fields and the button. The text boxes contain the instructions: 'Vyplňte své uživatelské jméno', 'Vyplňte své heslo', and 'Stiskněte tlačítko Přihlášení'. At the bottom of the page, there is a footer with the text 'Mendelova univerzita v Brně' and 'helpdesk@mendelu.cz'.

Po přihlášení se dostanete do rozhraní, kde zvolíte **Moje granty**

← → ↻ 🔒 verso3.mendelu.cz/simplifyworks/dashboard 🔍 ☆ V ⋮

**MENDELU** 🇬🇧 17374 (MLEJNKOVÁ Veronika)

🏠

Projects

- 📁 My grants/projects
- 📁 Project proposals
- 📁 Assessment progress
- 📁 Prepared assemblies
- 📁 Programmes and agendas
- 👤 Commissions
- ☰ Lists of values ▾

Mobility

- 📁 My proposal
- 📁 El. signature book
- 📁 Entries
- ✍️ Signature test

⏪ Collapse sidebar

+ Add portlet ▾ 🗑 Change layout ▾

Information for users ✕

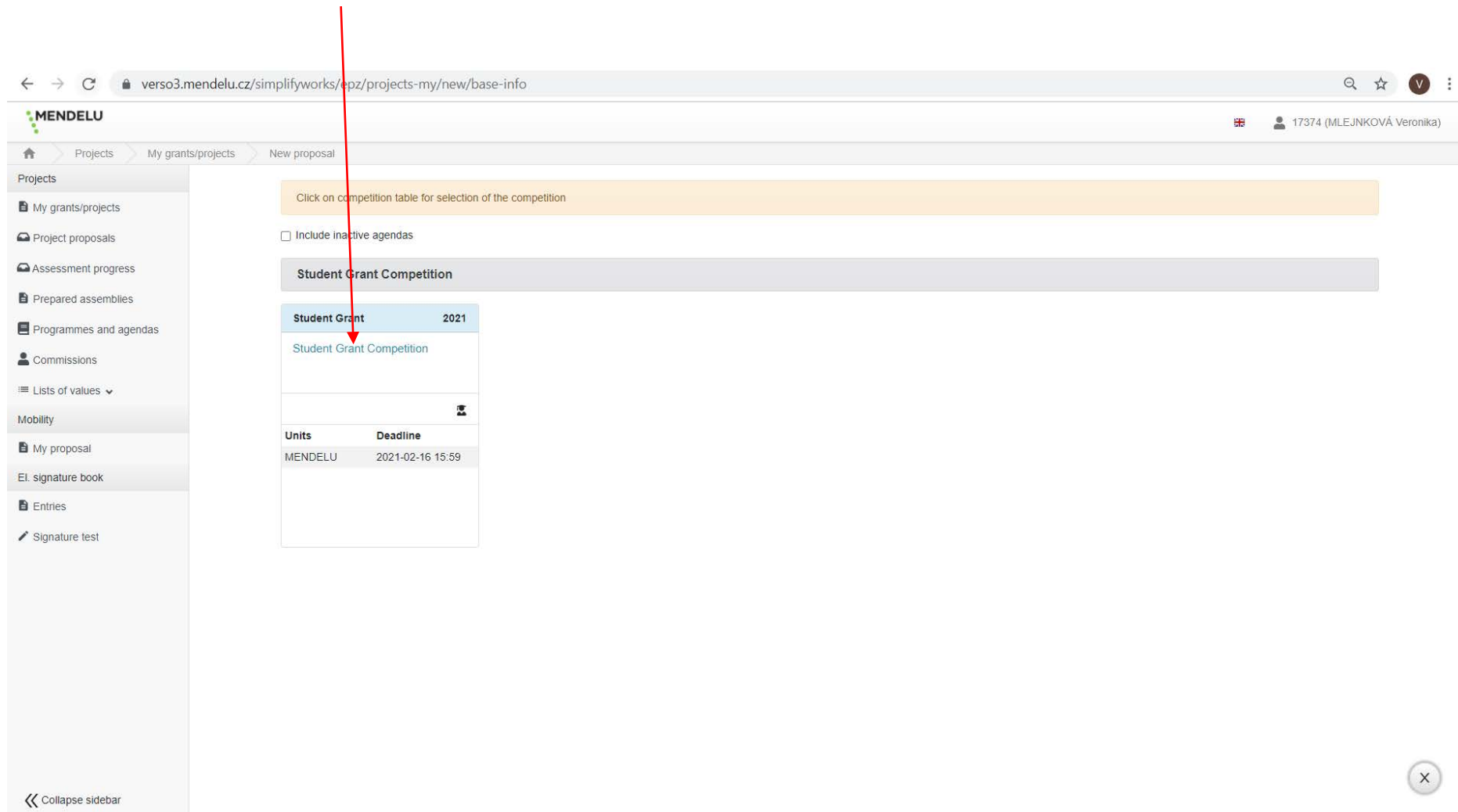
No records found.

Pro založení grantové přihlášky studentského grantu klikněte na *Nový návrh*

The screenshot shows the Mendelu web application interface. The browser address bar displays 'verso3.mendelu.cz/simplifyworks/epz/projects-my'. The Mendelu logo is in the top left, and the user's name '17374 (MLEJNKOVÁ Veronika)' is in the top right. The main navigation menu on the left includes 'Projects', 'My grants/projects', 'Project proposals', 'Assessment progress', 'Prepared assemblies', 'Programmes and agendas', 'Commissions', 'Lists of values', 'Mobility', 'My proposal', 'El. signature book', 'Entries', and 'Signature test'. The main content area is titled 'My grants/projects' and features a '+ New proposal' button, a search bar, and a table of proposals. The table has columns for 'Agenda', 'Number', 'Title', 'States', 'Requested', 'Assigned', and 'Action'. A single proposal is listed with the number 'SGC-2021-003' and title 'test'. Below the table, it states '1 proposal found.' and there is a settings icon.

Agenda	Number	Title	States	Requested	Assigned	Action
Student Grant	SGC-2021-003	test	Prepared	1,724,976	0	

Klikněte na odkaz ***Studentská grantová soutěž***



The screenshot shows the Mendelu web application interface. The browser address bar displays the URL: `verso3.mendelu.cz/simplifyworks/epz/projects-my/new/base-info`. The user is logged in as 17374 (MLEJNKOVÁ Veronika). The navigation menu on the left includes sections for Projects, My grants/projects, and Mobility. The main content area features a breadcrumb trail: `Projects > My grants/projects > New proposal`. An orange instruction bar at the top reads: `Click on competition table for selection of the competition`. Below this, there is a checkbox for `Include inactive agendas`. The **Student Grant Competition** section contains a table with the following data:

Student Grant	2021
<a href="#">Student Grant Competition</a>	
Units	Deadline
MENDELU	2021-02-16 15:59

A red arrow points to the `Student Grant Competition` link in the table. At the bottom right of the page, there is a circular close button with an 'X' icon.

Pokud jste měli od začátku nastavený jazyk angličtina, pak se Vám dané okno neobjeví. Pokud jste měli nastavený jazyk čeština, vyberte odkaz **Změnit jazyk systému na English**

The screenshot shows a web browser window with the URL `verso3.mendelu.cz/simplifyworks/epz/projects-my/new/base-info`. The page header includes the Mendelu logo and the user name "17374 (MLEJNKOVÁ Veronika)". The navigation menu on the left lists various project and order management options. The main content area displays a notification box with the following text:

Upozornění

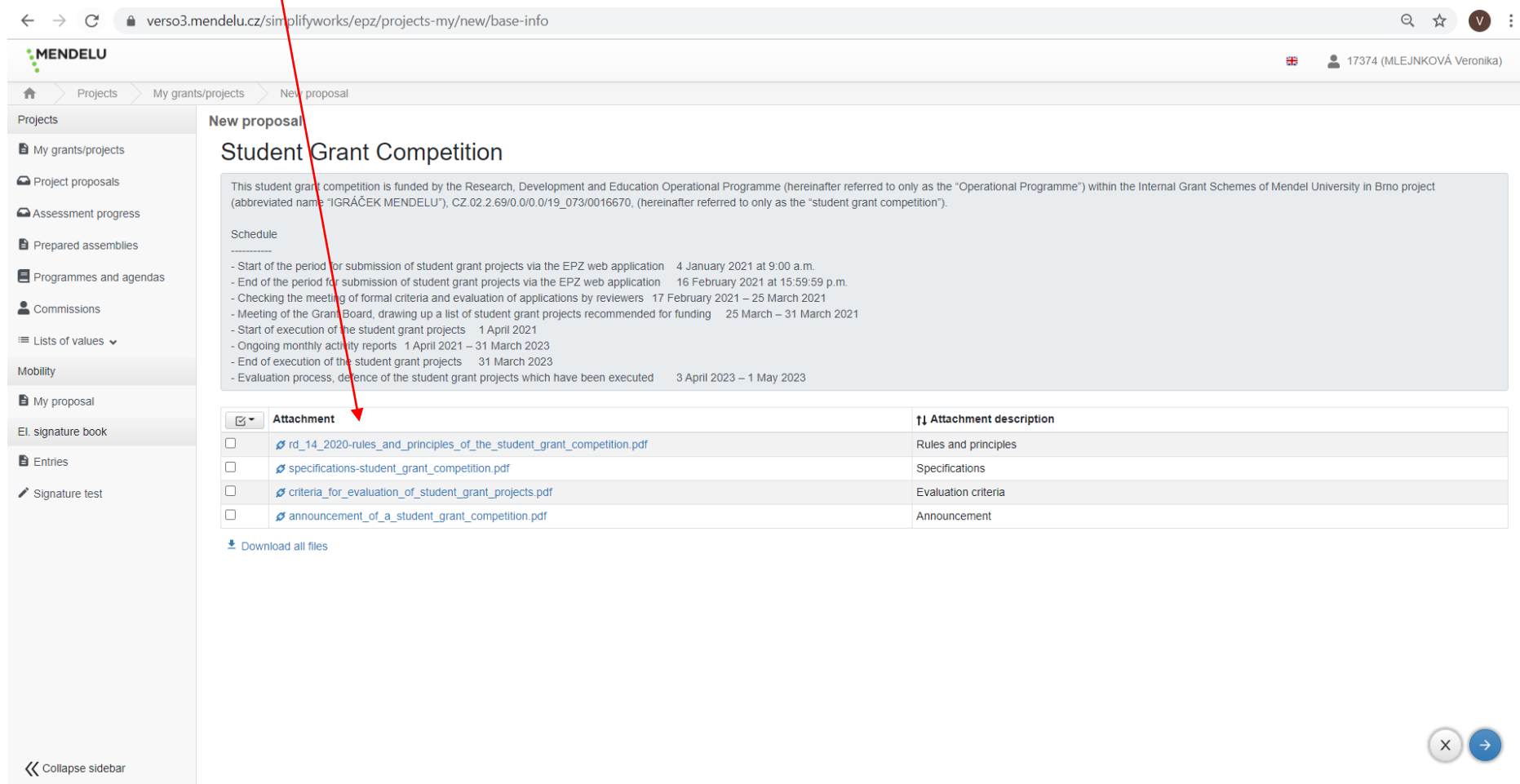
Agenda  
**Studentský grant**  
je dostupná pouze v jazyce  
English

[Změnit jazyk systému na English](#)

*Později můžete změnit zpět kliknutím na vlajku v záhlaví stránky*

A red arrow points from the text in the first block to the "Změnit jazyk systému na English" button in the notification box.

Zde jsou k dispozici dokumenty ke studentské grantové soutěži



verso3.mendelu.cz/simplifyworks/epz/projects-my/new/base-info

MENDELU

17374 (MLEJNKOVÁ Veronika)

Projects > My grants/projects > New proposal

### New proposal

## Student Grant Competition

This student grant competition is funded by the Research, Development and Education Operational Programme (hereinafter referred to only as the "Operational Programme") within the Internal Grant Schemes of Mendel University in Brno project (abbreviated name "IGRÁČEK MENDELU"), CZ.02.2.69/0.0/0.0/19\_073/0016670, (hereinafter referred to only as the "student grant competition").

**Schedule**

- Start of the period for submission of student grant projects via the EPZ web application 4 January 2021 at 9:00 a.m.
- End of the period for submission of student grant projects via the EPZ web application 16 February 2021 at 15:59:59 p.m.
- Checking the meeting of formal criteria and evaluation of applications by reviewers 17 February 2021 – 25 March 2021
- Meeting of the Grant Board, drawing up a list of student grant projects recommended for funding 25 March – 31 March 2021
- Start of execution of the student grant projects 1 April 2021
- Ongoing monthly activity reports 1 April 2021 – 31 March 2023
- End of execution of the student grant projects 31 March 2023
- Evaluation process, defence of the student grant projects which have been executed 3 April 2023 – 1 May 2023

Attachment	Attachment description
<input type="checkbox"/> <a href="#">rd_14_2020-rules_and_principles_of_the_student_grant_competition.pdf</a>	Rules and principles
<input type="checkbox"/> <a href="#">specifications-student_grant_competition.pdf</a>	Specifications
<input type="checkbox"/> <a href="#">criteria_for_evaluation_of_student_grant_projects.pdf</a>	Evaluation criteria
<input type="checkbox"/> <a href="#">announcement_of_a_student_grant_competition.pdf</a>	Announcement

[Download all files](#)

« Collapse sidebar

X →

Pro pokračování v založení grantové přihlášky ke studentské grantové soutěži klikněte na *šipku* vpravo dole

← → ↻ 🔒 verso3.mendelu.cz/simplifyworks/epz/projects-my/new/base-info 🔍 ☆ V ⋮

**MENDELU** 🇬🇧 17374 (MLEJNKOVÁ Veronika)

🏠 > Projects > My grants/projects > New proposal

**Projects**

- My grants/projects
- Project proposals
- Assessment progress
- Prepared assemblies
- Programmes and agendas
- Commissions
- Lists of values
- Mobility
- My proposal
- El. signature book
- Entries
- Signature test

**New proposal**

## Student Grant Competition

This student grant competition is funded by the Research, Development and Education Operational Programme (hereinafter referred to only as the "Operational Programme") within the Internal Grant Schemes of Mendel University in Brno project (abbreviated name "IGRÁČEK MENDELU"), CZ.02.2.69/0.0/0.0/19\_073/0016670, (hereinafter referred to only as the "student grant competition").

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<input type="checkbox"/> <a href="#">criteria_for_evaluation_of_student_grant_projects.pdf</a>	Evaluation criteria
<input type="checkbox"/> <a href="#">announcement_of_a_student_grant_competition.pdf</a>	Announcement

📄 Download all files

⏪ Collapse sidebar

ⓧ ➔



Vyplňte bílá pole (*Student grant title*, vyberte *Component*) a následně klikněte pro pokračování na *šipku* vpravo dole

The screenshot shows a web browser window with the URL `verso3.mendelu.cz/simplifyworks/epz/projects-my/new/base-info`. The page title is "New proposal" and the user is logged in as "17374 (MLEJNKOVÁ Veronika)". The form contains the following fields:

- Tender:** Student Grant Competition
- Registration Number:** (empty)
- Owner:** (empty)
- Component:** (dropdown menu)
- Student grant title:** (empty)
- Student grant solution period:** 1.4.2021 - 31.3.2023

Red arrows indicate the following steps:

- Click the "Student grant title" input field.
- Click the "Component" dropdown menu.
- Click the "Next" button (blue circle with a right arrow) at the bottom right of the form.

Nyní se nacházíte v záložce **Information**, vyplňte všechna bílá pole – informace o studentském grantu a uložte (symbol *diskety*)

verso3.mendelu.cz/simplifyworks/epz/projects-my/3690653/base-info

MENDELU

17374 (MLEJNKOVÁ Veronika)

Projects > My grants/projects > Project proposal

Project proposal: Test

Information | Research team | Budget | Attachments

Check | Agenda call | Accesses | Workflow history

**Tender**  
Student Grant Competition

**Owner**  
Ing. Veronika Mlejnková, Ph.D.

**Registration Number**  
SGC-2021-008

**Component**  
AF

**State**  
Prepared

**Student grant title**  
Test

**Student grant solution period**  
1.4.2021 - 31.3.2023

**Field of internal classification**  
Natural sciences

**Keywords**

**Annotation** [Expand field](#)

**Student grant objectives** [Expand field](#)

**Student grant description** [Expand field](#)

**Description of the research team** [Expand field](#)

**Selected procedures/Methodology** [Expand field](#)

**Planned activities abroad** [Expand field](#)

**Results expected and outputs** [Expand field](#)

**Panel**

Submit a form

Save icon (floppy disk)

Po vyplnění všech polí v záložce **Information** se překlikněte do záložky **Research teams**

← → ↻ 🔒 verso3.mendelu.cz/simplifyworks/epz/projects-my/3690653/researchers-info 🔍 ☆ V ⋮

**MENDELU** 🇬🇧 17374 (MLEJNKOVÁ Veronika)

🏠 Projects > My grants/projects > Project proposal

Projects

- My grants/projects
- Project proposals
- Assessment progress
- Prepared assemblies
- Programmes and agendas
- Commissions
- Lists of values
- Mobility
- My proposal
- El. signature book
- Entries
- Signature test

**Project proposal: Test** ✓ Check 📅 Agenda call ⬇️ ⋮

Information **Research team** Budget Attachments

Accesses Workflow history

**Principal investigator**  
Declaration of deviation from the topic of one's dissertation  
Consent to FTE is less than or equal to 1,2 including of the student grant

↑↓ Position	Person	Relation	Contacts	Other	↑↓ Consent to participate
Main resolver ⚠️	<b>Ing. Veronika Mlejnková, Ph.D.</b> Personal number: 17374 ORCID: 0000-0002-6896-3470	AF: Faculty of AgriSciences already in relation	E-mail: veronika.mlejnkova@mendelu.cz Phone: +420 545135196	Attachments: 0	<b>Granted</b>

**Internal team members**  
by pressing this button I accept/I do not accept:

- Consent to participate in the student grant competition
- Declaration of deviation from the topic of one's dissertation
- Consent to FTE is less than or equal to 1,2 including of the student grant

+ Student PhD. + Mentor

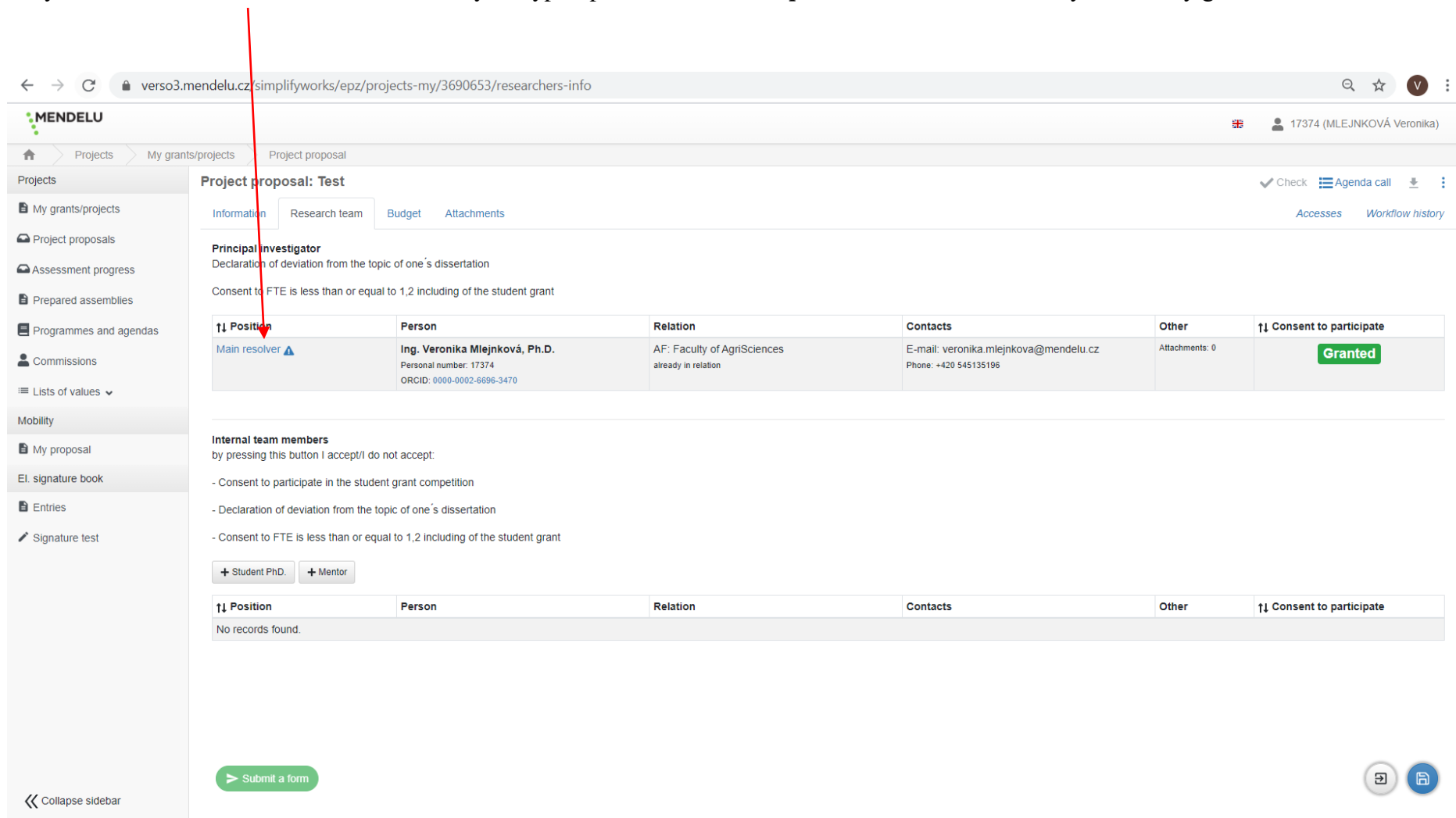
↑↓ Position	Person	Relation	Contacts	Other	↑↓ Consent to participate
No records found.					

Submit a form


🔍 📄

⏪ Collapse sidebar

A nyní klikněte na *Main resolver*. Automaticky se vyplní pole *Person* a *Workplace* hlavního řešitele, který studentský grant založil



The screenshot shows the Mendelu web application interface. The browser address bar displays the URL: `verso3.mendelu.cz/simplifyworks/epz/projects-my/3690653/researchers-info`. The user is logged in as 17374 (MLEJNKOVÁ Veronika). The page title is "Project proposal: Test". The main content area is divided into tabs: "Information", "Research team", "Budget", and "Attachments". The "Information" tab is active, showing the "Principal investigator" section. Below this, there is a table with columns: "Position", "Person", "Relation", "Contacts", "Other", and "Consent to participate". The first row shows the "Main resolver" (a blue triangle icon) in the "Position" column, and "Ing. Veronika Mlejnková, Ph.D." in the "Person" column. The "Consent to participate" column contains a green "Granted" button. Below the table, there is a section for "Internal team members" with a list of checkboxes and a "Submit a form" button. A red arrow points from the text above to the "Main resolver" link in the table.

Position	Person	Relation	Contacts	Other	Consent to participate
Main resolver 	Ing. Veronika Mlejnková, Ph.D. Personal number: 17374 ORCID: 0000-0002-6896-3470	AF: Faculty of AgriSciences already in relation	E-mail: veronika.mlejnkova@mendelu.cz Phone: +420 545135196	Attachments: 0	<b>Granted</b>

Internal team members  
by pressing this button I accept/I do not accept:

- Consent to participate in the student grant competition
- Declaration of deviation from the topic of one's dissertation
- Consent to FTE is less than or equal to 1,2 including of the student grant

+ Student PhD. + Mentor

Position	Person	Relation	Contacts	Other	Consent to participate
No records found.					

Submit a form

Vyplňte všechna bílá pole, vložte přílohu (CV) a pokračujte stisknutím tlačítka **OK**

verso3.mendelu.cz/simplifyworks/epz/projects-my/3690653/researchers-info

**Consent to participate:** Granted

Researcher identifier:  **ORCID**

Contact person:  **Phone**  **Email**

**Attachments**  
Recommended attachments:  
Obligatory attachments: CV  
Allowed suffixes: docx, txt, pdf, doc, jpg

Drop file here to upload, or browse.

Name	Attachment type	Attachment description	Actions
No records found.			

**Destination of internship abroad**

**Description of stay abroad**  [Expand field](#)

**Dissertation topic**

**Department**

**Study programme**

**Country of stay abroad**

**Educational objective**  [Expand field](#)

**Publication activities**  [Expand field](#)

**Year of study**

changed  Exit

# Uložte vložené informace

verso3.mendelu.cz/simplifyworks/epz/projects-my/3690653/researchers-info

MENDELU 17374 (MLEJNKOVÁ Veronika)

Projects > My grants/projects > Project proposal

Project proposal: Test

Information | Research team | Budget | Attachments

Check | Agenda call | Accesses | Workflow history

**Principal investigator**  
Declaration of deviation from the topic of one's dissertation  
Consent to FTE is less than or equal to 1,2 including of the student grant

Position	Person	Relation	Contacts	Other	Consent to participate
Main resolver	<b>Ing. Veronika Mlejnková, Ph.D.</b> Personal number: 17374 ORCID: 0000-0002-6696-3470	AP - Faculty of AgriSciences already in relation	E-mail: veronika.mlejnkova@mendelu.cz Phone: +420 545135196	Attachments: 0	<b>Granted</b>

**Internal team members**  
by pressing this button I accept/I do not accept:

- Consent to participate in the student grant competition
- Declaration of deviation from the topic of one's dissertation
- Consent to FTE is less than or equal to 1,2 including of the student grant

+ Student PhD. + Mentor

Position	Person	Relation	Contacts	Other	Consent to participate
No records found.					

Submit a form

Collapse sidebar

Nyní pokračujte na vkládání Ph.D. studentů. Klikněte na tlačítko + *Student PhD*.

The screenshot shows the Mendelu web application interface. The browser address bar displays `verso3.mendelu.cz/simplifyworks/epz/projects-my/3690653/researchers-info`. The user is logged in as 17374 (MLEJNKOVÁ Veronika). The navigation menu on the left includes options like 'My grants/projects', 'Project proposals', and 'Assessment progress'. The main content area is titled 'Project proposal: Test' and has tabs for 'Information', 'Research team', 'Budget', and 'Attachments'. The 'Research team' tab is active, showing a table of team members. The first entry is for Ing. Veronika Mlejnková, Ph.D., with a 'Consent to participate' status of 'Granted'. Below this, the 'Internal team members' section contains a list of roles and a '+ Student PhD' button, which is highlighted by a red arrow. At the bottom, there is a 'Submit a form' button.

**Project proposal: Test**

Information | Research team | Budget | Attachments

Check | Agenda call | Accesses | Workflow history

**Principal investigator**  
Declaration of deviation from the topic of one's dissertation  
Consent to FTE is less than or equal to 1,2 including of the student grant

Position	Person	Relation	Contacts	Other	Consent to participate
Main resolver	Ing. Veronika Mlejnková, Ph.D. Personal number: 17374 ORCID: 0000-0002-6696-3470	AF: Faculty of AgriSciences already in relation	E-mail: veronika.mlejnkova@mendelu.cz Phone: +420 545135196	Attachments: 0	Granted

**Internal team members**  
by pressing this button I accept/I do not accept:

- Consent to participate in the student grant competition
- Declaration of deviation from the topic of one's dissertation
- Consent to FTE is less than or equal to 1,2 including of the student grant

+ Student PhD | + Mentor

Position	Person	Relation	Contacts	Other	Consent to participate
No records found.					

Submit a form

Vložte **jméno a příjmení** Ph.D. studenta, vyberte **fakultu**, ze které Ph.D. student pochází a klikněte na **Filtr**

**Internal team member detail**

**Person**

**Position**  
Studen PhD.

**Person**

**Faculty**  
Faculty of AgriSciences

**Person** ⓘ

Activity for the whole duration of the project

Researcher identifier

Contact person

**Attachments**  
Recommended attachments:  
Obligatory attachments: CV  
Allowed suffixes: docx, txt, pdf, doc, jpg

↑↓ Name	↑↓ Attachment type	↑↓ Attachment description	Actions
No records found.			

**Educational objective** [Expand field](#)

**Publication activities** [Expand field](#)

**Study programme**

**Dissertation topic**

**Year of study**

**Department**



Vybraného Ph.D. studenta potvrďte tlačítkem *Select*

The screenshot shows the Mendelu web application interface. A sidebar on the left contains navigation options like 'Projects', 'My grants/projects', and 'Assessment progress'. The main content area is titled 'Internal team member detail' and includes sections for 'Position' (Student PhD.), 'Person' (with a red border), 'Attachments', and various form fields like 'Educational objective', 'Publication activities', 'Year of study', 'Dissertation topic', 'Department', and 'Study programme'. A modal dialog box titled 'Person' is open, showing a search for 'stanislav navrátil'. The dialog contains a table with one record:

Person	Workplace	Personal number
NAVRÁTIL Stanislav, Ing.	AF: Faculty of AgriSciences 2431523; AF: Faculty of AgriSciences 2431523; AF: Department of Animal Breeding 2431630; AF: Department of Animal Breeding 2431630; REK: Research Department 2431800	43695

The 'Select' button is highlighted with a red arrow. The dialog also includes 'Clear', 'Filter', and 'Exit' buttons.

A vyplňte **text zprávy**, který Ph.D. student obdrží e-mailem, potvrďte tlačítkem **OK** a vše pak potvrďte **OK**

The screenshot shows a web interface for managing project information. A modal dialog titled "Consent to participate" is open. The dialog contains a light blue informational message: "The participation consent is required for filling in other fields. The request for consent will be emailed to this person after project changes are saved. Message, which will be sent together with the request, can be written below." Below this message is a text input field labeled "Message for requestee (optional)" containing the text "text zprávy". A blue "OK" button is located at the bottom right of the dialog. In the background, the main form "Internal team member detail" is visible, with a blue "OK" button at the bottom right. Red arrows point from the text above to the "text zprávy" input field, the dialog "OK" button, and the main form "OK" button.

Vše uložit

← → ↻ 🔒 verso3.mendelu.cz/simplifyworks/epz/projects-my/3690653/researchers-info 🔍 ☆ V ⋮

**MENDELU** 🇬🇧 17374 (MLEJNKOVÁ Veronika)

🏠 Projects > My grants/projects > Project proposal

Projects

- My grants/projects
- Project proposals
- Assessment progress
- Prepared assemblies
- Programmes and agendas
- Commissions
- Lists of values
- Mobility
- My proposal
- El. signature book
- Entries
- Signature test

### Project proposal: Test

Information | Research team | Budget | Attachments

✓ Check 📅 Agenda call ⬇️

Accesses Workflow history

#### Principal investigator

Declaration of deviation from the topic of one's dissertation

Consent to FTE is less than or equal to 1,2 including of the student grant

Position	Person	Relation	Contacts	Other	Consent to participate
Main resolver	<b>Ing. Veronika Mlejnková, Ph.D.</b> Personal number: 17374 ORCID: 0000-0002-6696-3470	AF: Faculty of AgriSciences already in relation	E-mail: veronika.mlejnkova@mendelu.cz Phone: +420 545135196	Attachments: 0	<b>Granted</b>

#### Internal team members

by pressing this button I accept/I do not accept:

- Consent to participate in the student grant competition
- Declaration of deviation from the topic of one's dissertation
- Consent to FTE is less than or equal to 1,2 including of the student grant

+ Student PhD + Mentor

Position	Person	Relation	Contacts	Other	Consent to participate
Student PhD	<b>Ing. Stanislav Navrátil</b> Personal number: 43695	AF: Faculty of AgriSciences already in relation		Attachments: 0	<b>Request will be sent</b>

Submit a form

🗑️ 📄

Nyní potvrďte, že chcete odeslat žádost o účast příslušnému Ph.D. studentovi **Send and save**

Request for consent  
There are persons in the project who have not been sent a request to participate yet. By saving the changes a request will be sent. Do you want to save changes or continue editing the form?

Send and save Back to the form

Project proposal: Test

Principal investigator  
Declaration of deviation from the topic of one's dissertation  
Consent to FTE is less than or equal to 1,2 including of the student grant

Position	Person	Relation	Contacts	Other	Consent to participate
Main resolver	Ing. Veronika Mlejnková, Ph.D. Personal number: 17374 ORCID: 0000-0002-6696-3470	AF: Faculty of AgriSciences already in relation	E-mail: veronika.mlejnkova@mendelu.cz Phone: +420 545135196	Attachments: 0	Granted

Internal team members  
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+ Student PhD + Mentor

Position	Person	Relation	Contacts	Other	Consent to participate
Student PhD	Ing. Stanislav Navrátil Personal number: 43695	AF: Faculty of AgriSciences already in relation		Attachments: 0	Request will be sent

Submit a form

Nyní v systému vidíte, že **čekáte na potvrzení** Ph.D. studenta, to stejné se Vám objeví i u mentora

Project proposal: Test

Information | Research team | Budget | Attachments

Principal investigator  
Declaration of deviation from the topic of one's dissertation  
Consent to FTE is less than or equal to 1,2 including of the student grant

Position	Person	Relation	Contacts	Other	Consent to participate
Main resolver	Ing. Veronika Mlejnková, Ph.D. Personal number: 17374 ORCID: 0000-0002-6696-3470	AF: Faculty of AgriSciences already in relation	E-mail: veronika.mlejnkova@mendelu.cz Phone: +420 545135196	Attachments: 0	Granted

Internal team members  
by pressing this button I accept/I do not accept:

- Consent to participate in the student grant competition
- Declaration of deviation from the topic of one's dissertation
- Consent to FTE is less than or equal to 1,2 including of the student grant

+ Student PhD | + Mentor

Position	Person	Relation	Contacts	Other	Consent to participate
Student PhD. ⚠	Ing. Stanislav Navrátil Personal number: 43695	AF: Faculty of AgriSciences already in relation		Attachments: 0	Waiting

Submit a form

Jakmile student Vaši žádost potvrdí, zobrazí se Vám **Granted**

verso3.mendelu.cz/simplifyworks/epz/projects-my/3690653/researchers-info

MENDELU 17374 (MLEJNKOVÁ Veronika)

Projects > My grants/projects > Project proposal

Project proposal: Test

Information Research team Budget Attachments

Check Agenda call

Accesses Workflow history

**Principal investigator**  
Declaration of deviation from the topic of one's dissertation  
Consent to FTE is less than or equal to 1,2 including of the student grant

Position	Person	Relation	Contacts	Other	Consent to participate
Main resolver	<b>Ing. Veronika Mlejnková, Ph.D.</b> Personal number: 17374 ORCID: 0000-0002-6696-3470	AF: Faculty of AgriSciences already in relation	E-mail: veronika.mlejnkova@mendelu.cz Phone: +420 545135190	Attachments: 0	<b>Granted</b>

**Internal team members**  
by pressing this button I accept/I do not accept:

- Consent to participate in the student grant competition
- Declaration of deviation from the topic of one's dissertation
- Consent to FTE is less than or equal to 1,2 including of the student grant

+ Student PhD. + Mentor

Position	Person	Relation	Contacts	Other	Consent to participate
Student PhD. ⚠	<b>Ing. Stanislav Navrátil</b> Personal number: 43695	AF: Faculty of AgriSciences already in relation	E-mail: nav.stanislav@gmail.com Phone: +420 545135192	Attachments: 0	<b>Granted</b>

Submit a form

Collapse sidebar

Nyní můžete vyplnit informace o Ph.D. studentovi. Klikněte na **Student PhD.**

The screenshot shows the Mendelu web application interface. The browser address bar displays the URL: `verso3.mendelu.cz/simplifyworks/epz/projects-my/3690653/researchers-info`. The page title is "Project proposal: Test". The left sidebar contains navigation options such as "My grants/projects", "Project proposals", and "Assessment progress". The main content area is divided into tabs: "Information", "Research team", "Budget", and "Attachments".

Under the "Research team" tab, there are two sections:

- Principal investigator**: Includes a declaration of deviation and a consent to FTE.
- Internal team members**: A section where users can add team members. It contains a list of members with a table structure:

Position	Person	Relation	Contacts	Other	Consent to participate
Main resolver	<b>Ing. Veronika Mlejnková, Ph.D.</b> Personal number: 17374 ORCID: 0000-0002-6696-3470	AF: Faculty of AgriSciences already in relation	E-mail: veronika.mlejnkova@mendelu.cz Phone: +420 545135196	Attachments: 0	<b>Granted</b>
Student PhD. ⚠	<b>Ing. Stanislav Navrátil</b> Personal number: 43695	AF: Faculty of AgriSciences already in relation	E-mail: nav.stanislav@gmail.com Phone: +420 545135192	Attachments: 0	<b>Granted</b>

At the bottom of the page, there is a green button labeled "Submit a form". A red arrow points from the text "Klikněte na **Student PhD.**" to the "Student PhD." button in the table.

A vyplňte všechna bílá pole, vložte přílohu (CV) a potvrďte tlačítkem **OK**

Internal team member detail

Position: Student PhD.

Person: NAVRÁTIL Stanislav, Ing.

Workplace: AF: Faculty of AgriSciences

Work capacity: 0.20

Consent to participate: **Granted**

Activity for the whole duration of the project

Researcher identifier

ORCID:

Phone: +420 545135192

Email: nav.stanislav@gmail.com

Attachments

Recommended attachments:  
Obligatory attachments: CV  
Allowed suffixes: docx, txt, pdf, doc, jpg

Drop file here to upload, or browse.

Name	Attachment type	Attachment description	Actions
No records found.			

Educational objective: test

Publication activities:

Year of study:

Dissertation topic:

Department:

Study programme:

changed X Exit ✓ OK



A uložte

verso3.mendelu.cz/simplifyworks/epz/projects-my/3690653/researchers-info

MENDELU 17374 (MLEJNKOVÁ Veronika)

Projects > My grants/projects > Project proposal

Project proposal: Test

Information | Research team | Budget | Attachments

Check | Agenda call | Accesses | Workflow history

**Principal investigator**  
Declaration of deviation from the topic of one's dissertation  
Consent to FTE is less than or equal to 1,2 including of the student grant

Position	Person	Relation	Contacts	Other	Consent to participate
Main resolver	<b>Ing. Veronika Mlejnková, Ph.D.</b> Personal number: 17374 ORCID: 0000-0002-6696-3470	AF: Faculty of AgriSciences already in relation	E-mail: veronika.mlejnkova@mendelu.cz Phone: +420 545135196	Attachments: 0	Granted

**Internal team members**  
by pressing this button I accept/I do not accept:

- Consent to participate in the student grant competition
- Declaration of deviation from the topic of one's dissertation
- Consent to FTE is less than or equal to 1,2 including of the student grant

+ Student PhD. + Mentor

Position	Person	Relation	Contacts	Other	Consent to participate
Student PhD	<b>Ing. Stanislav Navrátil</b> Personal number: 43695	AF: Faculty of AgriSciences already in relation	E-mail: nav.stanislav@gmail.com Phone: +420 545135192	Attachments: 0	Granted

Submit a form

Save icon

Nyní postupně přidejte **ostatní Ph.D. studenty** a **mentora** stejným způsobem viz výše, vše ukládejte. Ph.D. studenti + mentor Vám musí potvrdit, že souhlasí/nesouhlasí s uvedenými třemi body. V případě, že Ph.D. student či mentor nesouhlasí se zařazením do studentského grantu či s tím, že disertační práce Ph.D. studenta/ů je odlišná od tématu studentského grantu, pak nemůže být zařazen do studentské grantové soutěže příslušného studentského grantu. V případě, že překračuje vyšší pracovního úvazku celkem 1,2 na MENDELU, pak si musí dořešit na své fakultě, aby výše jeho úvazku celkem na MENDELU byla dle zvyklostí fakulty, maximálně však do 1,2.

The screenshot shows the 'Project proposal: Test' page in the MENDELU system. The page includes a sidebar with navigation options like 'My grants/projects', 'Project proposals', and 'Assessment progress'. The main content area has tabs for 'Information', 'Research team', 'Budget', and 'Attachments'. Under the 'Information' tab, there is a section for the 'Principal investigator' with a declaration of deviation and a consent to FTE. Below this is a table listing team members:

Position	Person	Relation	Contacts	Other	Consent to participate
Main resolver	Ing. Veronika Mlejnková, Ph.D. Personal number: 17374 ORCID: 0000-0002-6696-3470	AF: Faculty of AgriSciences already in relation	E-mail: veronika.mlejnkova@mendelu.cz Phone: +420 545135196	Attachments: 0	Granted
Student Ph.D.	Ing. Stanislav Navrátil Personal number: 43695	AF: Faculty of AgriSciences already in relation	E-mail: nav.stanislav@gmail.com Phone: +420 545135192	Attachments: 0	Granted

Below the table, there are buttons for '+ Student Ph.D.' and '+ Mentor'. At the bottom of the form, there is a green 'Submit a form' button. In the bottom right corner, there are icons for a document and a folder. Red arrows from the text above point to the 'Main resolver' field, the 'Internal team members' section, and the 'Submit a form' button.

Následně přejděte do záložky **Budget**. Automaticky se Vám vyplní osobní náklady za hlavního řešitele + 4 další řešitele (1 456 104 Kč). Zbývající částku vidíte jako **Available finances**, která musí být po vyplnění všech polí rozpočtu **0**. Vyplňte ostatní pole rozpočtu. U mentora, pokud bude mít DPP je vyplněna částka 108 000 Kč, pokud bude mít odměnu je vyplněna částka 144 504 Kč.

Současně vyplňte **komentář k rozpočtu**. Vše uložte.

NDELU 17374 (MLEJNKOVÁ Veronika)

Projects > My project proposals > Project proposal

Project proposal: Test 5.1.2021 Check Agenda call 2 of 2 >

Information Research team **Budget** Attachements

Fee for the mentor – in the form of an agreement to complete a job in the amount of CZK 4,500.00/month or bonus within the framework of main employment at the university in the amount of CZK 6,021.00/month



Finance total 2,491,632

Item	Amount
Personnel costs (Principal + Co-investigators)	1,456,104
Available finances	1,035,528
Personal costs of the mentors	
Travel costs	
Education costs	
Costs of non-investment equipment, materials, etc.	
Others	0
Total	1,456,104

[Open multiple-cell editing](#)

Budget comment [Expand field](#)

yyy

Pokud budete vkládat ***jiné přílohy*** než CV, zde je prostor pro jejich ***vložení***

verso3.mendelu.cz/simplifyworks/eps/projects-my/3690653/attachments

MEDELU 17374 (MLEJNKOVÁ Veronika)

Projects > My grants/projects > Project proposal

Project proposal: Test

Information Research team Budget Attachments

Check Agenda call

Accesses Workflow history

**Attachments**

Recommended attachments:  
Obligatory attachments:  
Allowed suffixes: docx, txt, pdf, doc, jpg

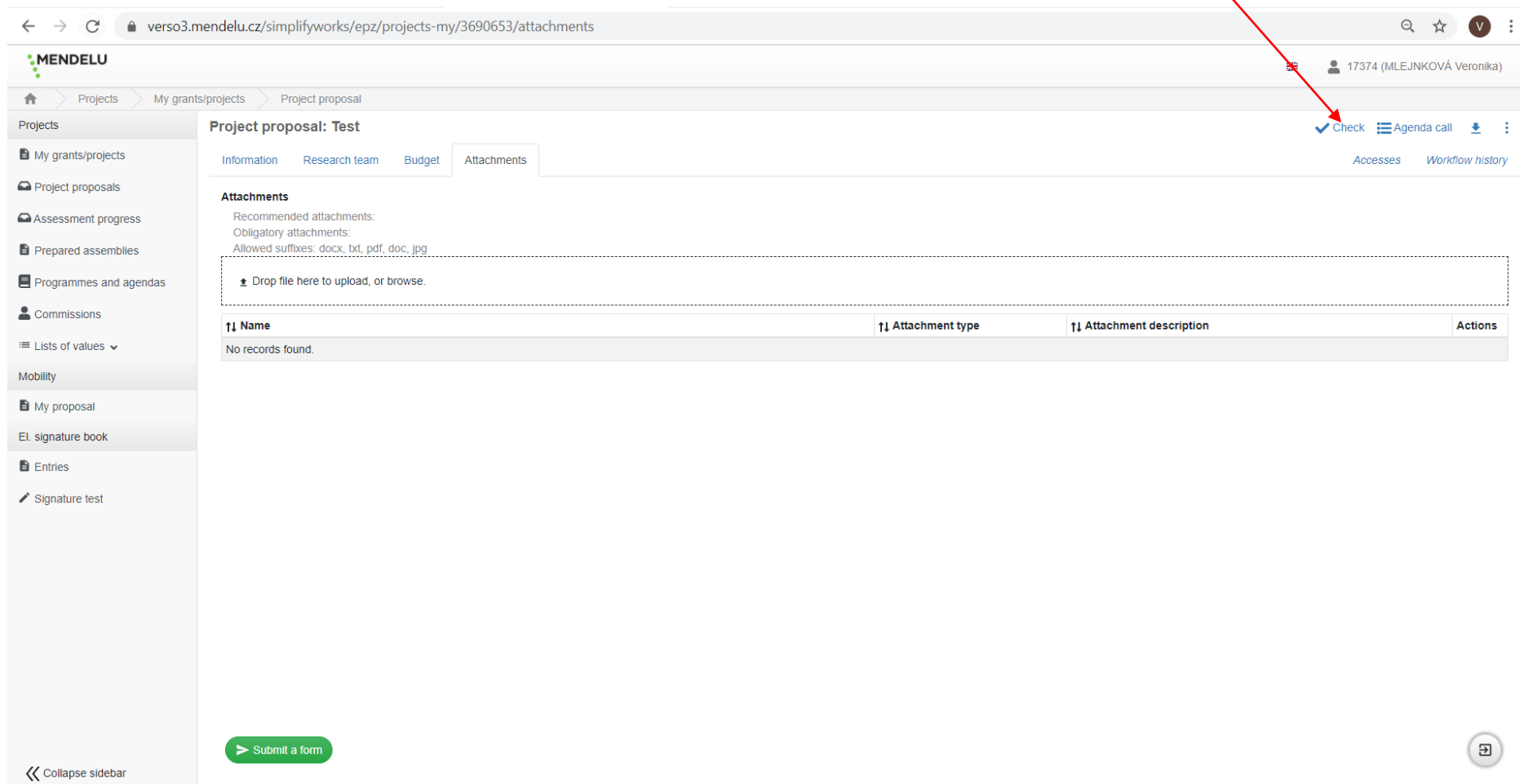
Drop file here to upload, or browse.

↑↓ Name	↑↓ Attachment type	↑↓ Attachment description	Actions
No records found.			

Submit a form

Collapse sidebar

Pokud máte zadány všechny záložky a pole, můžete si zkontrolovat, jestli máte vše vyplněno pomocí tlačítka **Check** vpravo nahoře



The screenshot shows the Mendelu web application interface. The browser address bar displays the URL: `verso3.mendelu.cz/simplifyworks/epz/projects-my/3690653/attachments`. The user is logged in as 17374 (MLEJNKOVÁ Veronika). The main content area is titled "Project proposal: Test" and includes tabs for "Information", "Research team", "Budget", and "Attachments". Under the "Attachments" tab, there is a section for "Attachments" with instructions: "Recommended attachments:", "Obligatory attachments:", and "Allowed suffixes: docx, txt, pdf, doc, jpg". Below this is a dashed box containing the text "Drop file here to upload, or browse." and a table with columns: "Name", "Attachment type", "Attachment description", and "Actions". The table currently shows "No records found." At the bottom left, there is a "Submit a form" button. At the bottom right, there is a circular icon with a document symbol. A red arrow points from the text above to the "Check" button in the top right corner of the application.

Pokud máte vše správně, můžete podat studentský grant, a to pomocí tlačítka **Podat žádost**. Po podání žádosti již nebude možné studentský grant upravovat.

The screenshot shows the Mendelu web application interface. The browser address bar displays the URL: `verso3.mendelu.cz/simplifyworks/epz/projects-my/3690653/attachments`. The user is logged in as 17374 (MLEJNKOVÁ Veronika). The main content area is titled "Project proposal: Test" and has tabs for "Information", "Research team", "Budget", and "Attachments". The "Attachments" tab is active, showing a section for "Attachments" with instructions: "Recommended attachments:", "Obligatory attachments:", and "Allowed suffixes: docx, txt, pdf, doc, jpg". Below this is a dashed box with the text "Drop file here to upload, or browse." and a table with columns: "Name", "Attachment type", "Attachment description", and "Actions". The table contains the text "No records found." At the bottom left, there is a green button labeled "Submit a form". A red arrow points from the text "Podat žádost" in the first block to this button.

Studentský grant vytiskněte pomocí tlačítka **Export** (podtržená šipka dolů)

The screenshot shows the Mendelu web application interface. The browser address bar displays the URL: `verso3.mendelu.cz/simplifyworks/epz/projects-my/3690653/attachments`. The user is logged in as 17374 (MLEJNKOVÁ Veronika). The main content area is titled "Project proposal: Test" and has tabs for "Information", "Research team", "Budget", and "Attachments". The "Attachments" tab is active, showing a section for "Attachments" with instructions on recommended and obligatory attachments, and a list of allowed suffixes: docx, txt, pdf, doc, jpg. Below this is a file upload area with the text "Drop file here to upload, or browse." and a table with columns: "Name", "Attachment type", "Attachment description", and "Actions". The table currently shows "No records found." At the bottom left, there is a "Submit a form" button. At the bottom right, there is a circular icon with a document symbol. A red arrow points from the text above to the "Export" button in the top right corner of the page.

Při stisknutí tlačítka Export se Vám zobrazí tabulka, nic neměňte, jen potvrďte tlačítkem **OK**. Návrh studentského grantu včetně příloh se Vám stáhne do jednoho zip. souboru. Vše vytiskněte, nechte podepsat příslušnými osobami a dle pokynů v zadávací dokumentaci a dokumentu Vyhlášení soutěže odevzdejte.

